

~~CONFIDENTIAL~~ ~~SECRET~~

OFFICE OR STAFF

OFFICE CODE

Security Information

APPROVAL DATE

CONTROL NO.

TRAINING

Approved For Release 2002/05/01 : CIA-RDP78-03568A000600030015-6

5 AUGUST 1953

AUG 6 1953

P-77

Page 1 of 1 Pages

DELETIONS

ADDITIONS

NET CHANGE

ORGANIZATION

ORGANIZATION
AND POSITION TITLE

SERIES & GRADE

POSITION NO.

ORGANIZATION
AND POSITION TITLE

SERIES & GRADE

POSITION NO.

NEW BR. &
DIV. TOTALS

CODE
(Machine Records)

25X1A

UNVOUCHERED

UNVOUCHERED

25X1A

Guard
Guard

CPC-430 5
CPC-430 5

770.06
770.07

Security Officer
Secretary (Steno)
(Place on T/O after 754)

GS-301 12 907
GS-318 6 908

By written request of the Director of
Training, dated 5 August 1953.

No change in T/O strength

25X1A

25X1A

NEW OFFICE TOTALS

APPROVAL

T/O strength

25X9

The T/O changes listed above are hereby approved. Please make changes on office
records as necessary. Retain this authority until new machine printed T/O page(s) is

~~SECRET~~

Chief, Class. & Wage Div.
TITLE

FORM NO. 30-25
SEP 1952

Security Information AUTHORIZATION

AUG 6 1953

(4-39)

Approved For Release 2002/05/01 : CIA-RDP78-03568A000600030015-6

Approved For Release 2002/05/01 : CIA-RDP78-03568A000600030015-6

~~CONFIDENTIAL~~
Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Classification and Wage Division

DATE: 5 August 1953

FROM : Director of Training

25X1A6a SUBJECT: Request For T/O Change - Project []

25X1A6a

1. Project [] has been approved as of 24 July 1953 and a revised T/O will be submitted as soon as a number of basic problems have been resolved.

2. The existing T/O does not provide for two positions that will be requested on the new T/O on the basis of known requirements at this time.

3. Candidates are immediately available for each position and it is urged that reassignments be made at once in order to place these persons on unvouchered funds and initiate PCS actions. It is requested, therefore, that positions U770.06 and U770.07 be abolished and the following positions established:

a. Security Officer GS-12. On the basis that the duties and responsibilities will justify the grade requested, an experienced Security Officer has been nominated and made available by I & SO.

b. Secretary (Steno) GS-6. This position will be organizationally located in the office of the Commanding Officer and it is believed that the duties and responsibilities will justify the grade requested. CCD has made available to us the wife of a Navy Yeoman who has been assigned to the project. This person now has the grade and title of the proposed new position and it is felt that we are fortunate in obtaining the services of this man and wife team.

4. The proposed changes have been discussed with [] 25X1A9a
who is aware of the urgency this interim requests.

25X1A9a

for MATTHEW BAIRD

CTR/PO:CRK:epc (5 Aug 53)

~~CONFIDENTIAL~~

Approved For Release 2002/05/01 : CIA-RDP78-03568A000600030015-6

~~CONFIDENTIAL~~#P-77
8/10/53
Kct